Members Present: Jeff DeWitt, Gen Arce, Phara Bayonne, Ian Hollis, Debbie Gunzelman, Shahanara Shahjahan (student)

Members Absent: Tom Smith, Steve Casapulla

Call to order: Jeff DeWitt called to order and led the meeting of the Public Safety Advisory Committee (PSAC) at 11:30 a.m. in the Room 107.

1. New Business

   a. Delineate what the Environmental Health & Safety Committee (EHSC) responsibilities and institute a new Public Safety Advisory Committee (PSAC).
      - When UConn-Stamford launched the EHSC, the topics discussed crossed responsibility lines with Public Safety. The UConn Division of Environmental Health and Safety is responsible for Biological, Chemical, Radiation, and Occupational Health and Safety only.
      - In order to follow the methods and template at the Storrs Campus, Jeff DeWitt made a motion to move Public Safety topics into a separate committee called the Public Safety Advisory Committee (PSAC). The motion also recommended the members of the EHSC double as the PSAC. Ian Hollis seconded the motion. No discussion. Motion carried.
      - The committee members then went through the meeting minutes from the January 15, 2015 meeting and made a decision on the old/new business topics. What follows in paragraph 2 are the topics from that January meeting that will now roll into the PSAC.

2. Old business

   a. Panic buttons in Bursar, Co-op, Café, Counseling Center and Student Services that ring directly to UConn-Police or Storrs.
      - No progress has been made on this topic to date.
      - Need to obtain quotes from at least 3 companies before formally requesting funding.
      - Need UConn Public Safety assistance with standards, design and acquisition.

      - UPDATE: An additional request related to this came from Student Services who have asked for training in some method such as a code-word system to alert others in the area that there is a potential personal safety concern.

   b. Calculate and post capacity in all rooms on campus to ensure compliance with UConn Fire Code.
- The final decision on capacity shouldn't come from a committee member or a Facilities employee.
  -- Would like to have UConn Fire Department member come to the campus for a day to make the final decision on room capacity.

- **UPDATE**: Jeff DeWitt will meet with the Office of Emergency Management at Storrs on June 11, 2015 and will request UConn Fire Department spend as much time on campus as is needed to complete this task.

c. **Post room numbers by emergency phones inside each room.**

- This project has stalled and will be done in conjunction with posting room capacity.

d. **Need a public address or mass notification system for the campus.**

http://www.e2campus.com/higher-education/emergency-notification-system-ualert
http://www.campussafetymagazine.com/article/desigo_mass_notification_solution/notification

- No progress has been made on this topic to date.
  - Need quotes from 3 companies before requesting funding.
  - Need UConn Public Safety assistance with standards, design and acquisition.

- **UPDATE**: Jeff DeWitt will meet with the Office of Emergency Management at Storrs on June 11, 2015 and will request Emergency Management / Public Safety involvement.

e. **The results of the 'Director's Advisory Group Expansion Committee – Safety Subcommittee': issues discussed in that meeting continue to be relevant to this committee. Recommendations from that group related to Public Safety:**

  - Need for increased police presence and visibility on campus
  - Pedestrian areas around campus. Discussed the Mayor of Stamford’s plan to re-engineer traffic signals in the city.

The next quarterly meeting is tentatively scheduled for July 15, 2015 at 11:30 a.m., room TBD.

The meeting adjourned at 12:00 p.m.

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