WELCOME BGS STUDENTS!

As a new UCONN student, there are a number of important items you will need to complete to ensure success in your academic program. Please read over the following information and follow the steps that are specific to your student needs. If you have questions, please contact the BGS office.

A. Steps to set up your Student Account:

1. Complete Step 1 of the Technology Tutorial.
   In this tutorial, you will activate your NET ID, set up your University email account, (Google Apps) and be able to review your financial aid status. Important information from the Offices of the Registrar, Student Financial Aid Services, and other UCONN departments will ONLY be sent to this email account after you have been accepted to the UCONN. (Disregard the Housing Link)

2. Complete Step 2 of the Technology Tutorial.
   This allows you to review accounts, and get student information, including a How to Register Video, and information from the Bursar.

3. Review Step 3 Tech Tutorials before classes begin.
   Designed for undergraduate students, these tutorials cover the entrance expectations for computer skills you will use in many classes at UConn.
B. Classes and Registration

Each semester, you should view your transcript. You should review General Education requirements, as well as the UCONN/BGS requirements to determine what you need to complete your degree. Advisor appointments are available to review your class choices, questions and concerns each semester.

1. To register for classes, log into People Soft (student administration system), with your People Soft ID # and password (People Soft Help).
2. View your individual enrollment appointment date/time each semester.
3. Check Class Schedule (Dynamic Class Schedule).
4. Choose classes and register.
5. Always have a list of alternative classes available.

C. Financial tasks to complete:

1. Pay your UCONN tuition and fee bill by August 1st (Fall Semester), and December 1st (Spring Semester), or you will be charged a late fee.

2. Complete the Free Application for the Federal Student Aid (FAFSA) if you are applying for Financial Aid. Check the official FAFSA filing deadlines, which vary by state and year. Most awards are made based on information received by the FAFSA deadline. However, students may continue to apply for UCONN financial aid after this date.
3. Submit your Health History Form by September 15th (if you were admitted for the Fall Semester), or February 15th (if you were admitted for the Spring Semester). Students will receive a Health History Form with your initial information packet. Students who are not compliant with all of the required immunizations will not be able to register for classes.

4. Submit a Health Insurance waiver by September 15th (if you were admitted for the Fall Semester) or February 15th (if you were admitted for the Spring Semester), if you are waiving the University-sponsored Health insurance plan.

5. Husky One Card (student Photo ID card). UConn ID cards can be obtained in the Registrar’s Office. Your photo can either be taken in the Registrar’s office in Stamford, or you can upload your own photo. For photo guidelines and upload instructions visit Uconn Husky One Card.

6. Parking: Students can receive a parking decal after fee bill has been paid.

D. Other important tasks to complete:

1. Register your cell phone at the University’s Alert Notification website.

2. Submit any final official transcripts by July 15th with your most recent grades to the Stamford BGS office.

3. Make sure your most current personal email address is on file with the University. Need to check or update this address? Log into the Student Administration System; for assistance locating this information visit the Student Administration System Help website.

4. If you are a Veteran, please make sure to visit with the Certifying Official at the Stamford campus (Gen Arce, Room 202, 203.251.8506, Jennifer.arce@uconn.edu) to discuss educational benefits.